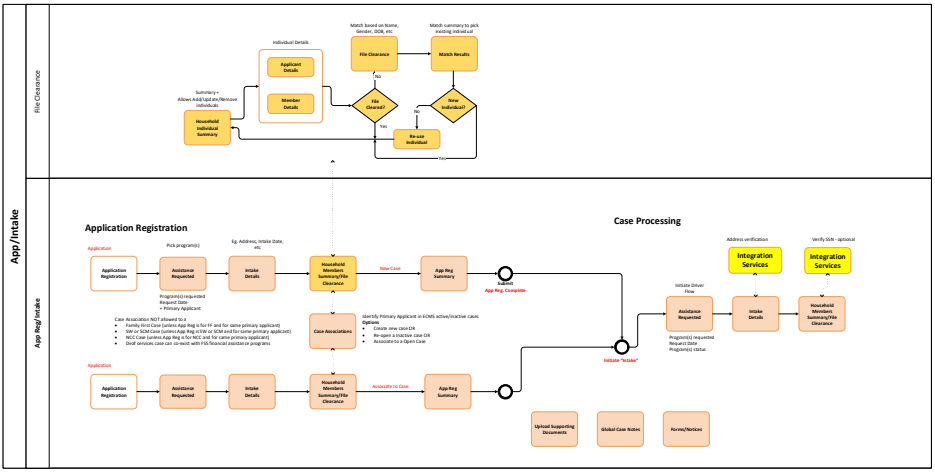
App/Intake
File Clearance
App Reg/Intake
Individual Details
Applicant Details
Member Details
Summary + Allows Add/Update/Remove Individuals
Household Individual Summary
Match based on Name, Gender, DOB, etc
File Clearance
Match summary to pick existing individual
Match Results
No
File Cleared?
Yes
New Individual?
No
Re-use Individual
Yes
Application Registration
Application
Application Registration
Pick program(s)
Assistance Requested
Eg. Address, Intake Date, etc
Intake Details
Program(s) requested
Request Date
Primary Applicant
Household Members Summary/File Clearance
New Case
App Reg Summary
Submit
App Reg. Complete
Case Association NOT allowed to a
Family First Case (unless App Reg is for FF and for same primary applicant)
SW or SCM Case (unless App Reg is SW or SCM and for same primary applicant)
NCC Case (unless App Reg is for NCC and for same primary applicant)
Deaf services case can co-exist with FSS financial assistance programs
Case Associations
Identify Primary Applicant in ECMS active/inactive cases
Options
Create new case OR
Re-open a inactive case OR
Associate to a Open Case
Application
Application Registration
Assistance Requested
Intake Details
Household Members Summary/File Clearance
Associate to Case
App Reg Summary
Case Processing
Address verification
Integration Services
Verify SSN - optional
Integration Services
Initiate Driver Flow
Assistance Requested
Intake Details
Household Members Summary/File Clearance
Program(s) requested
Request Date
Program(s) status
Initiate "Intake"
Upload Supporting Documents
Global Case Notes
Forms/Notices