



# Travis County Technology & Security Policies

## Integrity Policy

**Policy #:** TC-ITS-180  
**Version #:** 1.2

**Approved By:** Paul Hopingardner, County Executive, Technology & Operations  
**Effective Date:** May 30, 2015

## Accountability & Responsibility

This policy is governed by the accountability and responsibility section found [here](#).

## Purpose

The purpose is to implement policies and procedures to protect sensitive information from improper alteration or destruction.

## Policy

Travis County will ensure that data is only altered by properly authorized members of the workforce or automated processes.

## Procedure(s)

Travis County will review the results of the risk analysis to identify the data that must be protected from improper alteration or destruction. The files and associated directories where such data is stored will be checked for data integrity.

Travis County will ensure that all sensitive information systems are designed to maintain data integrity and will train members of the workforce to report unauthorized data modification or destruction.

Travis County will ensure that systems maintain the integrity of data altered by members of the workforce even if those members change their legal names, depart the organization, or are deceased after alterations have been made.

## Policy Revision

Version	Purpose/Changes	Editor	Date
1.0	Travis County Information Technology Services Information Security Policies Creation	Randy Lott	05/30/2015
1.1	Updated name of CIO	Randy Lott	12/18/2017
1.2	Updated policy number from 312 to 180 and approver's title.	Joyce Miller	11/20/2019