

**TRAVIS COUNTY INFORMATION TECHNOLOGY SERVICES**

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**DATE: March 11, 2014**  
**To: Jon Haenning, WCC Chairperson**  
**FROM: Wireless Communications Committee**  
**RE: Blanket Approval for Cellphones and Smartphones**

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The Travis County Wireless Communications Committee provides blanket approval authority to the Chairperson and Vice-Chairperson for cell phone (voice plan only devices) and smart phone (voice and data plan devices) purchases (including iPhone and Android) that meet all of the following three conditions:

- \* Are obtained and have monthly service through a primary cellular service provider (Verizon, AT&T, and Sprint)
- \* Cost less than \$300 for the device
- \* And have voice and data monthly service charges that are less than \$150 per month combined.

For devices and service that meet these criteria, process a Wireless Request Form and the WCC chairman will provide technical approval. For any cellular phone or smart phone devices and service that are more costly or use a different carrier, please submit a Wireless Request Form with additional justification for Wireless Communications Committee consideration.

Travis County ITS has two systems that support email, calendar and contact synchronization on mobile devices.

Microsoft Exchange provides for email, calendar, and contact synchronization with iPhone and Android devices. Self-help to establish contact from an iPhone or Android to the County Exchange server is available at: <http://traviscentral/its/help-desk/new-employee#smart>. If assistance is needed for connection; once the device is received and cellular service activated, create an ITS help desk ticket requesting messaging and calendar synchronization that lists the type of device, user's name, department, and phone number of the new device. You will be contacted with activation information.

BlackBerry devices are no longer supported through a BlackBerry Enterprise Server. Recent decline in the use of BlackBerry devices make it cost prohibitive to operate the BlackBerry Enterprise Server.